**POTTER COUNTY**

**COMMISSIONERS’ COURT AGENDA**

**MAY 13, 2013**

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS’ COURT ON MONDAY, MAY 13, 2013, AT 9:00 A.M**.** IN THE POTTER COUNTY COMMISSIONERS’ COURTROOM, LOCATED AT 500 S. FILLMORE, ROOM 106 AMARILLO, POTTER COUNTY, TEXAS.

**1. APPROVAL OF MINUTES**: Approval of the minutes from the April 22nd, 2013, Potter County Commissioners’ Court meeting.

**2. VOUCHERS**: To consider and act upon the approval of the payment of vouchers processed by the County Auditor’s office for the period of April 18th, 2013, through May 8th, 2013. [Hood]

**3. POTTER COUNTY GOVERNMENT DAY:** To recognize correspondence received on the 1st Annual Potter County Government Day. [ Kelly]

**4. INSURANCE REPORT**: To recognize the insurance report. [Holland]

**5. PRAIRIE WEST ESTATES UNIT #10 AND #11**: To consider and act upon approving the plats of Prairie West Estates Unit #10 and #11. [Furman]

**6. INFORMATION TECHNOLOGY-CONSULTANT CONTRACT:** To consider and act upon approval of the consultant contract as approved in court on April 8, 2013, regarding the recruitment and assessment of candidates for

Potter County Information Technology Manager. [Overstreet]

**7. DISTRICT CLERK-REQUEST FOR SPACE:** To consider and act upon a request from the District Clerk to utilize the space vacated by the Court Master to be used by the clerk as well as the Courthouse Security Office and to take any action necessary. [Woodburn]

**8. COURTHOUSE SECURITY-SANTA FE BUILDING**: To consider and act upon a request from the Sheriff to move the security office from its current location on the first floor off of 9th street to a vacated portion of the tax office at the Polk Street entrance and to take any action necessary. [Thomas]

**9. EQUIPMENT REPLACEMENT:** To consider and act upon the expenditure of $1,519.99 for the purchase of an Exmark 30” Walk behind mower to replace a 4 year old walk behind mower, PC#19259, for Facilities Maintenance. Funds from Equipment Repair/Replacement account. [Head, Harder]

**10. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

**11. EMPLOYMENT ITEMS**: To consider and act upon the following employment items:

A. ROAD & BRIDGE: The employment of Ruben Gonzales, summer mower, effective 5/1/13.

B. ROAD & BRIDGE: The employment of James Draper, seasonal maintenance tech, effective 4/22/13.

**12. EXECUTIVE SESSION-PENDING LITIGATION:**

a. To hold an executive session to consult with the county attorney regarding the settlement of liquidated damage and retainage claims with Journeyman Construction on the Potter County Courthouse project, pursuant to Texas Government Code, Section 551.071 allowing a governmental body to conduct a private consultation with its attorney about a settlement offer.

b. To take any action appropriate after the executive session.

**13. EXECUTIVE SESSION-EMPLOYMENT-INFORMATION TECHNOLOGY DEPARTMENT:**

a. To hold an executive session to discuss the hiring of a new director, the hiring process and candidate selection pursuant to Texas Government Code, Section 551.074, authorizing a closed session to deliberate the appointment or employment of a public officer or employee.

b. To take any appropriate action after the executive session. [ Kemp, Kelly]

**14. JAIL REPORT**: To hear a report on the Potter County Detention Center and to take any action necessary.

**15. COUNTY INSURANCE ITEMS**: To consider and act upon any insurance claims, accidents, etc. against the county.

**16.** **EXECUTIVE SESSION**: To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

**17. AGENDA ITEMS**: To receive agenda items for the next Commissioners’ Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC’S INSPECTION IN EITHER OF THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT’S OFFICE.

ARTHUR WARE

POTTER COUNTY JUDGE